

# **CONSTITUTION**

## **Warren County Corvette Club, Incorporated**

Revision Dates: June 16, 2003, October 16, 2016

### **ARTICLE I, Name and Purpose**

#### **Section 1 Name**

The name of the organization shall be Warren County Corvette Club, Incorporated.

#### **Section 2 Purpose**

The general purposes of the organization shall be to encourage planned trips, events and social activities for members, to provide and regulate events and exhibitions for Corvette owners, and to encourage responsible and skillful driving on public highways.

#### **Section 3 Dissolution**

Upon dissolution of the organization, the Board of Directors (Article IV) shall distribute the assets thereof to one or more organizations meeting the purposes prescribed in Article I Section 2.

#### **Section 4 Club Motto**

“For The Fun of It”

### **ARTICLE II - Membership**

#### **Section 1 Members**

Membership in the organization shall be restricted to owners of Corvette cars and persons interested in Corvette cars and the purposes of the organization.

#### **Section 2 Classes of Membership**

- a. Active-Any person satisfying the criteria of Section 1 of this article and having paid such annual dues and fees as required.
- b. Honorary person who has commended her/himself to esteem of the Organization or who may be elected by the majority vote of the members present at the Annual Meeting.
- c. Charter-All active members who paid their first year dues on or before Jan. 18th, 1999.

#### **Section 3 Dues**

- a. Honorary - None.
- b. Annual dues shall be established by vote of the membership at the Annual Membership Meeting. Payment of dues-The annual dues of members shall be payable within thirty (30) days of the first of the year.

c. At present the dues are \$20.00 annually per person for full membership. After July 1st of the current year, anyone joining would only pay \$10.00 for that calendar year.

#### **Section 4 Privileges**

Active members are entitled to all Organization privileges. Honorary members are entitled to all privileges, except that they shall not have the right to vote or hold elective office.

#### **Section 5 Expulsion**

Membership will automatically lapse for non-payment of dues at the end of sixty (60) days after being billed for the current year. Any member may be expelled for infraction of the organization rules, or such other causes as may be determined by the majority of the Officers as being in the best interests of the organization. However, before such action is taken, the member shall have an opportunity to submit in writing or in person her/his position on any charge of which s/he shall be notified.

#### **Section 6 Resignation**

Any member may resign by directing a letter of resignation to the Secretary. The resignation shall be effective on receipt, provided all indebtedness to the organization is paid.

### **ARTICLE III - Meetings**

#### **Section 1 Annual Meeting**

The Annual Meeting of the members shall be held the Third Monday in November of each year for election of officers, reports of officers and committees and such other business as lawfully may come before the meeting.

#### **Section 2 Monthly Meetings**

Regular monthly meetings shall be held on the Third Monday of each month.

#### **Section 3 Special Meetings**

In addition to any provisions of Article III, special meetings of the members may be called by the President or by a majority of the officers.

#### **Section 4 Notice of Meetings**

Notice of meetings, stating the place, day, hour and purpose of any meeting of the members, including special meetings, shall be given by the officer assigned, and sent not less than seven (7) days nor more than ten (10) days before such meetings to each member.

#### **Section 5**

At all stated meetings of the members, one-fourth (1/4) of the active members shall constitute a quorum.

#### **Section 6**

All action except election of officers and amendment of the Constitution shall be by majority of those present voting. Except as hereinafter provided, voting by proxy or absentee ballot via email shall not be allowed except with the approval of the majority of the Board of Directors (as defined in Article IV) in accordance with the rules they prescribe and with notice to all members.

#### **Section 7**

The conduct of meetings shall be in a business-like manner, and Roberts Rules of Order, Revised shall govern, except as otherwise stated in this Constitution.

### **ARTICLE IV- Officers and Elections**

#### **Section 1 Board of Directors**

The Board of Directors, also known as the Executive Board, shall consist of the President, Vice President, Secretary, Co-Treasurers, Web Coordinator and Member at Large. The Officers shall be elected from the active membership list to a one year term.

#### **Section 2 Officers**

The members shall elect a President, Vice-President, Secretary, Co-Treasurers, Web Coordinator and Member at Large.

#### **Section 3**

Every September the President shall appoint a three member Nominating Committee for the purpose of nominating candidates for The Board of Directors. The slate of officers will be presented at the October meeting.

#### **Section 4**

The President moves to position of honorary Chairperson for two years, then holds no further position unless voted in again.

#### **Section 5**

Election of the Board of Directors shall be held at the Annual Meeting in November. All Directors shall be elected by a majority of those qualified to vote. Members in good standing wishing to vote by Absentee Ballot shall request same from the Secretary and return same to the Secretary prior to the election meeting. Newly elected officers' term shall run from January 1<sup>st</sup> to December 31<sup>st</sup>, following their election to office.

#### **Section 6**

In the event that any of the aforementioned Directors shall resign or become unable to hold office before the end of her/his elected term, the President shall appoint a member to serve the remainder of said term.

### **ARTICLE V - Duties of Officers**

#### **Section I Duties of the President**

**The president shall preside at all meetings of the members and Board of Directors and shall perform the duties pertaining to this office. S/he may call special meetings of members under the provisions of Article III, and shall be the Chief Executive of the organization.**

**The President shall appoint such committees as s/he finds desirable from time to time and shall outline the duties and responsibilities of such committees. All reports or action taken by a committee must be voted by a majority of the entire committee. In addition to the authority granted above, certain standing committees, may be appointed annually by the Vice-President.**

#### **Section 2 Duties of the Vice-President**

**In the absence of the President or in the case of her/his death, resignation or inability to act, the duties usually appertaining to that office shall be performed by the Vice-President. S/he shall also serve as Chairman of the Activities Committee and shall appoint two other members to this committee.**

#### **Section 3 Duties of the Secretary**

**The Secretary shall attend all meetings of the members and Directors and shall record all minutes and votes in a book kept for this purpose. S/he shall perform all duties incident to this office, required by the Constitution or by the majority vote of the Board of Directors. S/he shall have custody of the organization records. In the absence of the Secretary from any of the said meetings, a Secretary pro tempore shall be chosen by the presiding officer. S/he shall make up and keep current membership packets which include Club By-Laws and Membership lists, be responsible for handing out membership packets to new members, correspondence as needed and maintain a correspondence file.**

#### **Section 4 Duties of the Treasurer and/or co-Treasurer(s)**

**The Treasurer shall, subject to such conditions and restrictions as may be made by the Board of Directors, have custody of all monies, debts, and obligations belonging to the Organization. S/he shall receive all monies of the Organization and deposit same in the Organization account. S/he shall make all payments of Organization debts upon approval of the Board of Directors. All contracts, checks, drafts, notes or other orders for payment of money shall be signed in the name of the Organization by the Treasurer (and countersigned by the President or Vice-President\*). S/he shall give bond, at organizational expense, if required by Board of Directors. The Treasurer shall give a report on the financial status of the organization at the Annual Meeting and Monthly Meetings, and if so requested, at any other meeting of the Board of Directors. No obligation, debt or other liability shall be incurred by the Treasurer without the specific approval of the Board of Directors. S/he shall keep an up-to-date roll of Members. S/he shall give notice of meetings to the members via email including copy of the monthly club treasurer report.**

#### **Section 5 Duties of Web Coordinator**

**The web coordinator shall consult with the webmaster in order to maintain the website in a useful, accessible and positive manner that is in the best interest of**

the club. S/he Consult with the Board of Directors as needed should there be an issue, question, or problem arise requiring assistance or advice. S/he will shall be responsible for sending and approving any information, pictures and event files to the webmaster for posting and shall work closely with webmaster to keep website information updated with most recent data.

#### **Section 6 Duties of Member at Large**

Shall assume duties as directed by the President.

### **ARTICLE VI-Activities**

#### **Section I**

The activities of the Organization shall consist of planned trips, social gatherings, and events for Members, Honorary Members, and guests as planned by the Activities Committee and other members appointed by them.

#### **Section 2**

The Organization shall be organized and operated exclusively for educational, recreational, and social purposes, and shall not be operated for profit. No part of the funds of the Organization shall under any circumstances inure to the benefit of any individual. No substantial part of the Organization activities shall consist of carrying on propaganda or otherwise attempting to influence legislation. The organization shall not participate in, nor intervene in, any political campaign on behalf of any candidate for public office.

### **ARTICLE VII - Fiscal Year**

#### **Section I**

The fiscal year of the Organization shall be from January 1 to December 31

### **ARTICLE VIII - Personal Liability**

#### **Section 1**

All persons or corporations extending credit to, contracting with, or having any claim against the Organization or the Board of Directors, shall look only to the funds and property of the Organization for payment of any such contract or claim or for payment of any debt, damage, judgement, or decree, or any other money that may otherwise become due or payable to them from the corporation or the Board of Directors, so that neither the individual members of the Organization nor the Board of Directors, present or future, shall be liable personally therefore.

### **ARTICLE IX - Amendments to the Constitution**

#### **Section 1**

This Constitution may be revised annually by 2/3 majority vote of members present at the November Annual Meeting. The proposed changes shall be sent by email to all members at least 10 days prior to the November Annual Meeting for review by the membership. Members unable to attend the annual meeting may vote by ballot or proxy via email to the Secretary at least 4 days ahead of Annual Meeting.

